Change planning worksheet

***Three questions to identify change opportunities***

*­­­­­­­­1. What aspects of the daily work frustrate the doctors and staff?*

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*2. What aspects of the daily work seem counterproductive or unnecessary?*

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*3. In what areas are the results of care delivery disappointing? (Or said positively: What do we want to be known for?) ­­­­­­­­­*

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***Three questions to assess change opportunities for success***

*1. How will the change make the work easier? ­­­­­­­­­*

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*2. Will patients benefit from the change? ­­­­­­­­­*

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*3. Does the change make financial sense (consider the cost of not gaining efficiency or improving patient outcomes)? ­­­­­­­­­*

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*Source: AMA. Practice transformation series: select sustainable change initiatives. 2015.*